

Access Application at: <https://studentfinancialaid.blackbaud.school>

**School ID#:** 15207 Admiral Farragut Academy

**Eligible Grades:** all grades

**Deadline Date:** 03/01/2023

**Student Codes:** **New Day=** *New Day Student*

**New Board=** *New Boarding Student*

**Return Day=** *Returning Day Student*

**Ret Board=** *Returning Boarding Student*

**Blackbaud Financial Aid Management Application Fee:** \$45

### Required Supporting Documentation

*Applications submitted without documentation will not be processed.*

- **Most recent** paystubs
- **Most recent** W-2 forms for all jobs.
- **Most recently** filed federal tax returns: 1040, 1040A, 1040EZ with all schedules.
- **Most recently** filed business tax return: 1120, 1120S, 1065 (if applicable).
- Supplemental income documentation: Social Security income, Welfare, Food Stamps, Child Support, 1099-M Forms, Worker's Compensation, Unemployment, Veterans Benefits, Housing Allowance, etc.
- If you are unable to provide any of the aforementioned items, please submit a Special Circumstance Letter indicating which document(s) you are unable to provide and why. This information will be shared with your school for consideration.

### Creating Your Account

Please visit <https://studentfinancialaid.blackbaud.school> and create your account by entering your primary email address as your username. Blackbaud Financial Aid Management will use this email address to contact you in the event that your application is "on hold" for missing documentation. Once you create your username and password, you will receive a verification email. Once you click the verification link to verify that you are the account holder, you will be able to log in using the username and password you created. Please be advised that if you do not click the verification link that is sent to your email address, you will not be able to log in or reset your password.

### Submitting Documentation

Documentation should be submitted at the time the application is completed. Application IDs must be included on all documents. Failure to include your ID will delay processing of your application. Please be advised that each document must be uploaded separately under the appropriate document type in order for your application to automatically move into the review status.

- Direct Upload: <https://studentfinancialaid.blackbaud.school> (login with your username and password)

### Application Rollover

If you created a Blackbaud Financial Aid Management account to apply for financial aid in a prior year, your application will roll over into the next school year. Your username and password will remain the same, as well as your application ID number (with the exception of the first two digits as that indicate the school year). The Parent/Guardian and Dependents section of the application will be auto-filled for you, you will simply need to confirm the information before advancing to the next sections of the application. If any information from the Parent/Guardian and Dependent section should be updated, please make the necessary changes.

### Blackbaud Financial Aid Management Contact Information

- Phone Support: (800)-360-8027
- Email Support: [financialaidsupport@blackbaud.school](mailto:financialaidsupport@blackbaud.school)

### Notification of Financial Aid

Once your application is processed, a financial aid recommendation will be forwarded to **Admiral Farragut Academy**. All final financial aid decisions, including notification of an award amount (if any) will be made by **Admiral Farragut Academy**. If you have not received notification regarding financial aid, contact the financial administrator at **Admiral Farragut Academy**.